

**Winding Creek HOA Board Meeting  
Virtual Meeting on Microsoft Teams  
Thursday, June 22, 2023  
7:05 PM**

The following board members were present: Jerry McClam, President; Joseph Williams, Treasurer; and Brittany Smith, Communications Director.  
Absent from the meeting were Scott Ashe, Vice President; Alan Smith, Secretary.

***I. Call to Order***

**Jerry McClam**, called the meeting to order at 7:05 PM.

***II. Official Email Addresses and Binder Deliveries***

**Jerry McClam** explained that all officers have moved into the official email system and binders for the current officers have been transitioned from the previous officers.

***III. Streamlining Communications***

**Jerry McClam** overviewed some of the various folders that have been created on the website platform. The members discussed that the website could be used as a document portal for storing information about the community as well as a 'Board Only' section which can house templates, procedures and other documents pertaining to the operation of the organization.

No motions were presented.

***IV. Meeting Cadence***

**Brittany Smith** opened discussion about the cadence and handling of issues as they arise from the contact form. Also what is the proper way to bring up agenda items for the next meeting.

It was discussed that we could use a folder on the website to hold pending agenda items to discuss at the next meeting. This would streamline the flow for topics that require attention but do not require urgent resolution.

We also considered adding a 'Category' field to the contact form for the purpose of classification; however, the volume of contacts throughout the year is unknown. We will revisit later if still required.

No motions were presented.

***V. Community Standards Review***

**Jerry McClam** opened a discussion that was reviewing the current Community Standards (Exhibit B of the CC&R Document).

No further motions were raised on this topic.

## ***VI. Appointment of Architectural Review Committee Members***

***Jerry McClam*** made a motion to officially nominate the members of the ARC review committee.  
***JD Williams*** seconded the motion.

The following people were nominated to a one year term

Jessica Margonis – Committee Chairperson  
Dean Margonis  
Marlene McClam  
Lonnie Langston  
Londia Langston

***Jerry McClam*** made motion to vote. ***JD Williams*** seconded the motion. All in favor, unanimous  
***JD Williams*** made motion to appoint ***Jerry McClam*** to board liaison for ARC. ***Brittany Smith*** seconded, all voted in favor.

## ***VII. Adjournment***

***JD Williams*** made a motion to adjourn the meeting. ***Jerry McClam*** seconded the motion, all in favor, unanimous. The meeting adjourned at 7:52 PM.



JD Williams, Temporary Recording Secretary